

WEST SIDE WATER CITIZENS ADVISORY COMMITTEE MINUTES

May 23, 2023 to 3:38 p.m.

MEMBERS PRESENT: Tracie Harris, Henrietta Brewer, Mike Sudberry John Koval and Mike Sparks

ALSO PRESENT: Randy Seida, Laura Tegels and Matt Woodbury

ABSENT: John Broughton

Approval of the Agenda

Moved by Sudberry, supported by Brewer, to approve the agenda.

Motion approved unanimously.

Approval of Minutes

Moved by Sudberry, supported by Brewer, to approve the minutes of October 25, 2022.

Motion approved unanimously.

NEW BUSINESS

Public Comment/Correspondence

No public comment or correspondence.

2022 Year End

Seida informed the committee that the 2022 audit is not back from the auditors', but 2022-year end finished pretty well with revenues higher than budgeted, because expenditures of materials were down due to supply chain issues. Harris asked how many main breaks there were this season. Seida stated the numbers were low until one week when there seem to be at least one break every day. Koval asked Seida how the new meter installation is coming along. Seida stated a lot of meters were installed in 2022 and plans for installing even more in 2023. He said our goal is to have all new meters installed throughout the system by the end of 2026 and installation of End Unit to be completed by 2028.

Supply Chain

Seida informed the committee the meter budget for 2023 is already over budget due to supply chain issues. Orders placed in 2021 and 2022 are just now being received.

Staffing

Seida informed the committee of the need for a part-time field position to help with meter installations and the added work load due to new regulations from EGLE.

Motion by Spark, supported by Sudberry to take the part-time field position to the personal committee.

Motion approved unanimously.

Rate Study/Increase for 2024-2027

Seida directed the discussion of the rate study and proposal to increase the rates for 2024, 2025, 2026 and 2027.

Motion by Sudberry, supported by Sparks, to take the proposed rate increases in front of the Lansing Township Board of Trustees.

Motion approved unanimously.

Other Business

Seida informed the committee of the results regarding senior citizen discounts per the request of the committee during the last meeting. Seida stated he contacted several local communities to check if they offered a senior citizen discount for water service. Seida stated none of the communities he contacted offer a senior citizen discount.

Approval of the Adjournment of the Meeting

Moved by Koval, supported by Sudberry, to approve the adjournment of the meeting.

Meeting adjourned at 4:30 p.m.

These minutes have not been approved. An audio recording of this meeting is available in our office upon request.

Approved on_____.