

## WEST SIDE WATER CITIZENS ADVISORY COMMITTEE MINUTES

July 20, 2021

3:34 p.m.

MEMBERS PRESENT: John Broughton, Tracie Harris, John Koval and Mike Sudberry

ALSO PRESENT: Randy Seida, Laura Tegels, Matt Woodbury

ABSENT: Marilyn McKenzie and Troy Sika

### Approval of the Agenda

Moved by Koval, supported by Sudberry, to approve the agenda.

Motion approved unanimously.

### Approval of Minutes

Moved by Harris, supported by Sudberry, to approve the minutes of October 26, 2020.

Motion approved unanimously.

### NEW BUSINESS

#### Public Comment/Correspondence

No public comment or correspondence.

#### 2020 Review

##### Year End

Seida stated the year end budget took a huge hit due to the Covid-19 shut-off moratorium, but the cash basis budget still ended in the positive. Koval asked Seida where do we stand on the shut-off's now. Seida stated shut off's will be starting July 22, 2021. Harris asked how were main breaks for the year. Seida said there were 17 main breaks, which were not too bad except all but one was in the road, which caused high road repair costs.

##### Audit

Seida informed the committee all things considered the 2020 audit went pretty well. Seida stated he meet with the Auditor regarding funding Other Postemployment Benefits (OPEB) and was advised to create a trust to fund OPEB.

##### Covid-19

Seida stated there is little to up-date regarding Covid-19, the water shut off moratorium was lifted and the WSW staff have remained healthy.

### Projects/Staffing

Seida informed the committee about Consumer Energy replacing gas mains in the WSW service area and their crews have hit eight WSW water services lines, which one was not their fault, because it was an unmark abandoned service line. Seida stated he submitted invoice to Consumer Energy for man-hour and materials to repair the damaged service lines.

Seida informed the committee of his plan to work with the engineers to get a basic set of plans for future water main projects. Seida stated he wants WSW to be ready to go if the county ends up working on a road project.

Seida led the discussion of the West Park development, which has started construction. Seida stated the developer is responsible for installing all of the infrastructure on the property. The water main project will be overseen by WSW to make sure all specs are met and once it is completed the developer will give the rights to WSW and WSW will then maintain it.

Seida informed the committee he is still trying to get a meeting with the Personal Committee to add a full-time clerk/field position to the department.

### Other Business

No other business was discussed.

Meeting adjourned at 4:22 p.m.

These minutes have not been approved. An audio recording of this meeting is available in our office upon request.

Approved on \_\_\_\_\_