

WEST SIDE WATER CITIZENS ADVISORY COMMITTEE MINUTES

October 28, 2019

3:33 p.m.

MEMBERS PRESENT: John Broughton, Tracie Harris, John Koval, Marilyn McKenzie and Troy Sika

ALSO PRESENT: Randy Seida, Laura Tegels, Matt Woodbury

ABSENT: Mike Sudberry

Approval of the Agenda

Addition to the agenda – Other Business – d. Part-time position

Moved by McKenzie to approve the agenda with the addition, supported by Koval, to approve the agenda.

Motion approved unanimously.

Approval of Minutes

Moved by McKenzie, supported by Sika, to approve the minutes of June 10, 2019.

Motion approved unanimously.

NEW BUSINESS

Nominations for Committee Officers

Koval moved to approve the current officers, supported by Sika, to approve John Broughton as Chair and Marilyn McKenzie as Co-Chair.

Motion approved unanimously.

Update on Wholesale Water Agreement with Lansing Board of Water and Light (LBWL)

Seida informed the committee that the agreement has been approved and signed. The agreement went into effect on October 1, 2019. Koval asked if there were any major changes to the agreement, Seida stated a couple of major changes were added to the new agreement. 1) Quarterly meeting with LBWL to go over the wells. 2) The old GM plant 3 site between Saginaw and Willow if the site is ever developed it will only be serviced by WSW.

Update on USDA Project for 2018-2019

Seida informed the committee that the 2018-2019 USDA projects are complete.

Discussion of West Side Water System 2020 Budget

Seida directed the discussion of the 2020 budget.

A motion was made by McKenzie and supported by Sika, to recommend the 2020 West Side Water System budget to go in front of the Lansing Township Board of Trustees at the meeting on November 12, 2019.

Other Business

Future Water Main Projects

Seida informed the committee no future water main projects are scheduled at this time, but is looking into doing some of the smaller water main projects in house instead of hiring outside contractors.

Future Equipment/Vehicle Purchase

Seida discussed the need to replace the old backhoe with a mini-excavator and skid loader and replace the old dump truck for a new one.

West Side Water System 75th Anniversary

Seida discussed an open house for the community to celebrate the 75th Anniversary for WSW.

Part-time Position

Seida informed the committee the part-time billing clerk requested to reduce their hours and is looking to retire soon. McKenzie asked Seida if he is looking to hire a part-time employee. Seida stated he is looking to hire a shared part-time employee to transition into full-time employee. The position he is looking to create is a split position with work in the office and in the field.

A motion was made by McKenzie and supported by Sika, to recommend the hiring of a new part-time employee to go in front of the Lansing Township Board of Trustees.

Meeting adjourned at 5:00 p.m.

These minutes have not been approved. An audio recording of this meeting is available in our office upon request.

Approved on _____