

WEST SIDE WATER CITIZENS ADVISORY COMMITTEE MINUTES

July 16, 2018

3:30 p.m.

MEMBERS PRESENT: John Broughton, Tracie Harris, John Koval, Marilyn McKenzie and Mike Sudberry

ALSO PRESENT: Randy Seida, Laura Tegels, Matt Woodbury

ABSENT: Troy Sika

Approval of the Agenda

Moved by Harris, supported by McKenzie, to approve the agenda.

Motion approved unanimously.

Approval of Minutes

Moved by Harris, supported by McKenzie, to approve the minutes of October 11, 2017.

Motion approved unanimously.

NEW BUSINESS

Discussion on 2017 Audit

Seida lead the discussion of the completed 2017 audit. Seida explained the process took longer this year because the auditors' were required to take a more detailed look at the federal funds from the USDA loan.

Update on Wholesale Water Agreement with Lansing Board of Water & Light (LBWL)

Seida informed the committee that he is close to getting a final draft for the Wholesale Water Agreement with LBWL to be able to take in front of the Lansing Township Board of Trustees for review.

Update on Lansing Mobile Home Park (Lansing MHP) on W. St. Joseph

Seida informed the committee that 95% of the new water main for the park is installed as of today. The contractor will be connecting into WSW main service line tomorrow. Committee member Koval asked Seida if WSW was doing the updates at Lansing MHP because the owner of the park requested the work to be done. Seida explained that Lansing MHP is funding the project and WSW is managing the work being done by the contractor. Seida also explained that the water system in the park is a private system, but once this project is complete and approved the new system will be owned and maintained by WSW.

Update on USDA Project for 2017 and 2018-19

Seida informed the committee that the 2017 project was completed under budget with minimal problems and was only delayed by a few days due to bad weather. The 2018-19 portion of the project went out to bid and the bid opening will be on July 24, 2018. Seida also stated that the 2018-19 project could start in the late summer or early fall.

Discussion on Waverly Golf Course Development

Seida lead the discussion on the Waverly Golf Course Development moving forward.

Meter Reading

Seida informed the committee that he is looking at upgrading the meter reading system to a wireless system to improve the efficiency of time spent reading the meters. The upgrading would be spread over multiple years.

Meeting adjourned at 4:40 p.m.

These minutes have not been approved. An audio recording of this meeting is available in our office upon request.

Approved on _____