

## WEST SIDE WATER CITIZENS ADVISORY COMMITTEE MINUTES

September 21, 2015  
4:30 p.m.

MEMBERS PRESENT: John Broughton, Tracie Harris, Diontrae Hayes, John Koval, Troy Sika

ALSO PRESENT: Randy Seida, Laura Tegels, Matt Woodbury, Kathy Rodgers

ABSENT: Victor Celentino

### Approval of the Agenda

Seida requested an amendment to the agenda to include 8. c. Water Rules and Regulations Schedule of Fees & Charges update.

Moved by Harris, supported by Hayes to amend the agenda. Motion approved.

Without objection the agenda will be approved with the addendum of 8. c. Water Rules and Regulations Schedule of Fees & Charges update.

### Approval of Minutes

Moved by Harris, supported by Koval, to approve the minutes of March 30, 2015. Motion approved.

### NEW BUSINESS

#### Election of Officer's

Discussion was held on the election of new officers; Harris moved to keep Broughton as chair and Hayes as vice chair, supported by Koval and Sika. Motion approved.

#### Discussion and Vote for WSW 2016 Budget

Seida informed the committee about the line item shortage and overages on the current 2015 budget. Seida directed the discussion of the projected revenues on the 2016 budget. Member Koval inquired about the increase revenue of customer collections – water on the estimated budget for 2016. Seida explained the increase in customer collections – water is based on the approved 4% rate increase on consumption only for 2016.

A motion was made by Sika and supported by Hayes, to recommend the 2016 West Side Water System budget to the Board of Trustees at the next meeting on September 22, 2015.

Motion approved.

#### Ingham County/Lansing Twp. Michigan Ave Road Project

Seida informed the committee that the Michigan Ave road project went smoothly, the old water main under Michigan Ave was successfully abandoned and the new water main was tied into the system. Seida stated that the project costs came in under the estimated budget, because once the road was opened up it was discovered that there were some areas that already contained new water main and did not need to be replaced.

## General Update

### Water Tower Update

Seida informed the committee that the Water Tower Maintenance project started a little later than planned, but is now finished.

### Trailer Vac Update

Seida informed the committee about a Hydraulic Hydro Vacuum unit which was purchased with a 3 year true lease agreement. Seida stated that the equipment works great and is helping save a lot of time and manual labor in the field.

### Water Rules and Regulations Schedule of Fees & Charges Update

Seida informed the committee that due to increased costs to purchase water meters that he will need to increase the charges to cover the costs. Seida also included a new category to the Schedule of Fees and Charges, which is an Appointment No Call – No Show, for when customers do not keep their scheduled appointments for service calls. Seida requested approval from the committee to take the updates to Michael Gresens, the Townships Attorney for approval and take a resolution to the Charter Township of Lansing Board of Trustees. Moved by Harris, supported by Sika to increase the rates on Water Rules and Regulations Schedule of Fees and Charges to the updated pricing. Motion approved.

Meeting adjourned at 5:50 p.m. These minutes have not been approved.

Approved on

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