

WEST SIDE WATER CITIZENS ADVISORY COMMITTEE MINUTES

June 13, 2016
3:30 p.m.

MEMBERS PRESENT: John Broughton, Marilyn McKenzie, Tracie Harris, John Koval, Troy Sika and Mike Sudberry

ALSO PRESENT: Randy Seida, Laura Tegels, Matt Woodbury

ABSENT:

Approval of the Agenda

Moved by Sudberry, supported by Koval to approve the agenda. Motion approved.

Approval of Minutes

Moved by Harris, supported by McKenzie, to approve the minutes of September 21, 2015.

Motion approved.

NEW BUSINESS

Election of Vice Chair

Discussion was held on electing a new Vice Chair to replace Diontrae Hayes. Broughton asked for volunteers or nominees for Vice Chair. McKenzie volunteered; a unanimous vote was taken on the nomination for McKenzie.

Motion approved.

2015 Budget Review

Seida informed the committee that WSW 2015 Audit review was scheduled for later in the week. Seida informed the committee that the cost of the water tower maintenance and the unexpected cost of replacing the water main due to the Ingham County road project on Michigan Avenue caused the 2015 cash basis budget to be over budget.

Discussion and Vote for West Side Water System Rate Increase

Discussion of the 2017, 2018 and 2019 rate increase was led by Seida. Seida recommends 6% rate increase on consumption only, with the increase to begin on January 1st for each year. Broughton asked what the increased revenue would be used for. Seida explained that the revenue would go into the general fund and be used for everything from new water meters for our customers, repair and replacement of water mains, maintenance of equipment and general operations. Motion to go to the Board of Trustees with the 2017, 2018 and 2019 rate increase of 6% on consumption only, moved by McKenzie, supported by Sika. A unanimous vote was taken to go to the Board of Trustees with the rate increase.

Motion approved.

General Update

2015 - 2016 Winter Update

Seida informed the committee that due to the mild winter weather there were only three water main breaks during the winter season with very little overtime involved.

Hydrant Flushing and Valve Maintenance

Seida informed the committee about hydrant flushing and valve maintenance project that was completed in spring 2016. Seida explained the process was completed quickly and although the system had not been flushed in eight years there was very little sediment in the mains. Seida informed the committee that the hydrant flushing did contribute to two water main breaks and one hydrant stem broke in the process of opening it, which has been replaced.

Future Projects

Underground Storage

Seida informed the committee about draining the underground water tanks and having them inspected. Seida explained that there are some minor repairs that he is already aware of. If any major repairs are required after the inspection they will go through the bidding process and brought to the committee for approval.

Water Main Replacement and Natural Gas Generator

Seida informed the committee that the motor in the back-up diesel generator is obsolete. Seida informed the committee about replacing the last of the 4 inch water mains in the system. The DEQ would require the replacement mains to be 8 or 12 inches mains. Seida explained that the engineers have estimated the replacement cost for the water main project to be \$1.4 million dollars and the estimate cost of a new natural gas generator at \$120,000.00 dollars with a contingency of 15% for a total estimated cost of the combined projects to be \$1.6 million dollars. Seida explained the loan options for the combined projects. Motion to authorize Seida to apply for a \$1.6 million loan from the USDA for the combined projects for water main replacement and natural gas generator, moved by McKenzie and supported by Sika. A unanimous vote was taken for Seida to apply for the USDA loan.

Motion Approved.

Other Business

Seida informed the committee that the DEQ is requiring WSW to regain any private water main in the system. Seida explained that he is in communication with the property owner's and has started surveying each property to get a map and legal description for the property easement's, which will be sent to Michael Gresens, the Townships Attorney.

Meeting adjourned at 5:10 p.m. These minutes have not been approved.

Approved on
