

# WEST SIDE WATER CITIZENS ADVISORY COMMITTEE MINUTES

March 27, 2017

3:00 p.m.

MEMBERS PRESENT: John Broughton, John Koval, Troy Sika and Mike Sudberry

ALSO PRESENT: Randy Seida, Laura Tegels, Matt Woodbury, Diontrae Hayes, Susan Aten, Leo Rodgers, Mike Engels and Roberta Barnum

ABSENT: Tracie Harris and Marilyn McKenzie

## Approval of the Agenda

Moved by Sudberry, supported by Sika to approve the agenda.

Motion approved unanimously.

## Approval of Minutes

Moved by Koval, supported by Sudberry, to approve the minutes of October 24, 2016.

Motion approved unanimously.

## NEW BUSINESS

### Mike Engels – MRWA Rate Study Presentation

Seida gave a brief overview of Michigan Rural Water Association (MRWA). The MRWA provides a wide range of services to small communities like Rate Studies, Well Head Protection Plan and Operator Training Programs. Mike Engels Circuit Rider for MRWA developed the Rate Study Program which has been approved by the DEQ and USDA. MRWA prepared the rate study for WSW at no cost because WSW has a membership with MRWA.

Engels informed the committee that as of January 1, 2017 WSW is required by the DEQ to have an Asset Management Program, which requires a Rate Study. Engels stated that he does not recommend a rate change based on the study. The study is not about setting the rates, but rather setting the budget to meet the needs of the system. Engels explained to the committee that the rate study was prepared using information provided by WSW, such as the budget, the number for residential and commercial customers, the number of meters and meter sizes along with historical water usage. He explained the detailed handout he prepared for the committee and the results of the study. Seida directed the discussion after Engels presentation.

Broughton recommended setting a second meeting before voting on any rate changes, so the members of the committee can have time to evaluate the results.

Meeting adjourned at 4:25 p.m.

These minutes have not been approved. An audio recording of this meeting is available in our office upon request.

Approved on \_\_\_\_\_